

IN THE UNITED STATES DISTRICT COURT  
FOR THE DISTRICT OF NEBRASKA

JUSTIN SHANNON,

Plaintiff,

vs.

SCOTT FRANKS, Director, Individual and Official capacity; TAGGARD BOYD, Ward of RTC Prison, Individual and Official capacity; JAMES FRANZEN, Administrator, Individual and Official capacity; RICHARD BLUE, Unit Manager, Individual and Official capacity; JAMES OURADA, Doctor Psychiatrist, Individual and Official capacity; GRANT JENSEN, Mental Health Unit Manager, Individual and Official capacity; KERRIE PAULSON, Mental Health Case Worker, Individual and Official capacity; and BRIAN SHERWOOD, Unit Manager with Mental Health, Individual and Official capacity;

Defendants.

**4:25CV3060**

**MEMORANDUM AND ORDER**

This matter is before the Court on its own motion. Plaintiff filed a Complaint, [Filing No. 1](#), on March 14, 2025, along with a payment of \$350.00. However, Plaintiff has not submitted a request to proceed in forma pauperis (“IFP”) and is therefore obligated to pay the \$55.00 administrative fee assessed to non-IFP plaintiffs. Thus, Plaintiff’s payment of \$350.00 is short by \$55.00 of the full \$405.00 owed to the Court. Only if Plaintiff files a motion to proceed IFP, and the Court grants the motion, would he be

obligated to pay only the \$350.00 filing fee. *See 28 U.S.C. § 1915(b)(1).* **To be clear, Plaintiff will not have to pay any more money in this case if he files a motion to proceed IFP using the enclosed form.**

Accordingly, the Court will give Plaintiff 30 days to either file an IFP motion or pay the additional \$55.00 administrative fee. In the absence of either action, the Court will dismiss this matter without prejudice and without further notice.

IT IS THEREFORE ORDERED that:

1. Plaintiff is directed to either submit the remaining \$55.00 administrative fee to the Clerk's office or submit a request to proceed in forma pauperis within 30 days. Failure to take either action will result in dismissal of this matter without further notice.

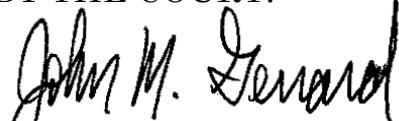
2. The Clerk of the Court is directed to send to Plaintiff the Form AO240 ("Application to Proceed Without Prepayment of Fees and Affidavit").

3. Plaintiff must include the case number for this case (4:25CV3060) on any document or payment he submits for filing in this case.

4. The Clerk of the Court is directed to set a pro se case management deadline in this matter with the following text: **April 16, 2025:** Check for MIFP or payment of \$55.00 administrative fee.

Dated this 17th day of March, 2025.

BY THE COURT:



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John M. Gerrard  
Senior United States District Judge